



The Girl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

AGENDA FOR THE COFFINSWELL ANNUAL PARISH COUNCIL MEETING TUESDAY 19th MAY 2026 AT 7PM IN ST BARTHOLOMEW'S CHURCH

You are hereby summoned to attend the Annual Meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 19th May 2026 at 7pm for the purpose of transacting the following business:

- 1. Election of Chair and signing of Declaration of Acceptance of Office.**
- 2. Election of Vice Chair and signing of Declaration of Acceptance of Office.**
- 3. The Chairman will open the meeting and receive apologies.**
- 4. To declare any interests arising at this meeting.**
- 5. Reports:**
 - 5.1** County Councillors' report.
 - 5.2** District Councillors' report.
 - 5.3** Police Advocate and Neighbourhood Watch reports and updates.
- 6. Approval to consider, amend as agreed by the Council and approve the minutes of the following meetings:**

Tuesday 17th March 2026,
Tuesday 21st April 2026 – Extraordinary Meeting
Tuesday 21st April 2026 - Annual Parish Meeting.
- 7. Finance**
 - 7.1** To agree and approve the payments schedule.
 - 7.2** To agree and approve the bank reconciliations for March 2026 (year-end) and April 2026.
 - 7.3** To note the final quarterly budget update for the year 2025-26
 - 7.4** To review and approve the Insurance Renewal for the Parish Council (1st June 2026)
- 8. Audit 2025-26**
 - 8.1** To approve and sign the Annual Governance Statement
 - 8.2** To approve and sign the Accounting Statement
 - 8.3** To agree the Fixed Assets List.
- 9. Funding & Grants:**

To receive an update on grants received.
- 10. Footpaths & Highways:**

To receive an update on any other highways issues.
- 11. To note any correspondence received**

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

12. Parish Matters:

12.1 Update concerning the Parish Phone Box.

12.2 Update concerning Agreement regarding Solar Farm Community Benefit Fund

13. Planning & Enforcement Public Question Time:

A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

14. Planning:

14.1 To discuss the following planning applications:

26/00711/PIP – Connybear Farm Shop, St Marychurch Road TQ12 4SE

Permission in Principle for up to 9 dwellings

- *Comments to TDC by 22nd May 2026*

26/00546/MAJ & 26/00545/MAJ – Adjacent Parish Consultation

KINGSKERSWELL - Land Off Newton Road And Coffinswell Lane, Kingskerswell

Proposal: Application for Approval of Reserved Matters (layout, scale, landscaping and appearance) pursuant to Outline Permission 17/00132/MAJ, comprising of 174 residential dwellings

- *comments to TDC by 27th May 2026*

14.2 To note the following Decision notice(s)

26/00628/AGR – Manor Farm, Dacombe. General Purpose Agriculture building

Decision Prior Approval Required – request of further action and submission of further documentation to TDC within 28 days (effective from 6th May 2026)

15. Correspondence received by the Parish Clerk

16. Enforcement Issues:

To receive any updates on outstanding enforcement issues.

17. General Public Question Time:

A period of 5 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

18. To note the date of the next meeting:

Tuesday 16th June 2026

Signed: *L Moore*

Dated: Monday, 12th May 2026

Clerk to Coffinswell Parish Council